

Minutes - Board Meeting 1 August 2014

Present: David Farrar (Chair), Kenneth Johnston, Joy Liddicoat, Dave Moskovitz, Michael Foley and Adam Hunt

In Attendance: Debbie Monahan (Domain Name Commissioner), Winnie Cummock
Hamish MacEwan (observer).

1. Register of Interests

The DNCL Register of Interests was updated. No conflicts were noted for this meeting.

2. Minutes of the last meeting

The minutes of the last DNCL Board meeting were passed as true and accurate, with a few minor grammatical corrections. There were no matters arising.

3. Registrations at the second level project

Steven Heath joined the meeting and provided an update on the current status of the registration at the second level project and the significant activities that have place on the project since the last Board meeting. These included changes to the current DNCL website, the launch of the anyname.nz website and the agreed implementation date and time for the project. The Board expressed their thanks for the work done on this project.

4. DNCL Risk Register

The Board approved the draft DNCL Risk Register with some amendments. This will be presented to the Board at each second meeting for their consideration and review with any changes made clearly highlighted.

5. DNCL Policy Reviews

UDAI Consultation

A small number of amendments to the Registering, Managing and Cancelling (RMC) Policy and Transfer to Another Registrar (TAR) Policy were approved.

The amendments will see Unique Domain Authentication Identifier IDs (UDAI)s able to be used as part of the registrations at the second level project; and automatic UDAI generation on initial registration of a domain name only.

The Board also agreed an additional, functional change that will see UDAIs expire after 30 days.

Those who publicly submitted on the amendments were against the UDAI expiry changes but the DNC notes empirical evidence from the registry showing that, in all recent transfer cases, new UDAIs are already requested just prior to the transfer.

In response to submission feedback, Clause 12.5 of the RMC Policy was strengthened - making it clear that UDAIs must also be provided to registrants on request and also specifying that, if the registrar fails to provide a UDAI to the registrant, the DNC may do so.

The amended RMC and TAR policies will come into effect on 5 September 2014.

Proposed Policy review

The draft consultation paper in relation to the, Dispute Resolution Service, Disputes and Complaints, and Investigations and Inquiries policies was considered by the Board. The Board approved the consultation paper for the three policy reviews and agreed to the consultation.

6. Internal Policies

Three internal policies (Health and Safety, Business Continuity Plan and Cashing in Annual Leave) were presented to the Board for formal approval. Due to time constraints these will now be finalised and approved by email.

7. Resellers

The Board approved a consultation paper regarding proposed amendments to better manage the actions of .nz resellers. This has resulted from recent events concerning one large reseller. It was noted that this consultation set out a proposed approach with any final policy changes being developed following the consideration of any submissions received. Any significant changes will be the subject of a second consultation.

8. Report on Financial Flows

The Board reviewed an InternetNZ report around group financial flows. It was agreed that DNCL would write to INZ setting out their thoughts around where DNCL received their funding but acknowledged that DNCL was not a significant contributor to the group financials.

9. Monitoring of .nz advertising

It was agreed to defer this item to the next meeting.

10. DNCL Reports

The reports for May and June were taken as read. The DNC was thanked for her reports.

11. DNCL Work plan

The DNC spoke to the current work plan. There were no items on the work plan that needed further discussion.

12. .nz update

DNC provided a general update on activities across .nz.

13. .nz Framework Review

An update on the .nz Framework Review was provided. A draft report should be available to be considered by the Board at their meeting on 26 September. The DNC was thanked for her assistance and contributions in this matter.

14. Chair Update

The Chair's travel report in relation to ICANN 50 in London was presented and discussed by the Board.

15. Proposed 2015 Meeting Dates

The Board agreed the following proposed 2015 meeting dates:

- Thursday, 19 February
- Thursday, 16 April
- Thursday, 18 June
- Thursday, 13 August
- Thursday, 8 October
- Thursday, 3 December

16. Any other business

Kenneth Johnston was appointed to the CEO Sub-Committee.

The Board farewelled and thanked Andy Linton and Michael Foley acknowledging their valued contribution as Directors of the DNCL Board.

17. Dates Future Meeting

The next Board meeting will be held on Friday, 26 September 2014.